

**DEPARTMENT OF DEVELOPMENTAL SERVICES- NORTH REGION
JOB OPPORTUNITY
CLINICAL NURSE COORDINATOR (GENERAL)
EAST HARTFORD**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: East Hartford
Job Posting No: 00019798
Hours: Monday through Friday: 8:30am – 4:00pm.
RDO's: Saturday and Sunday
Salary: \$57,367 - \$77,679
Closing Date: **November 4, 2013**

Examples of Duties: Nursing responsibilities are consistent with Clinical Nurse Coordinator job specification. This position will assist the Nurse Consultant assigned to this region in providing consultation to community health care providers, private residential and day program providers, and families throughout the North Region, with occasional overlap in other regions. The CNC will plan, review and evaluate the coordination, assessment and monitoring of health services pertaining to individuals residing in non-public programs/facilities in the community. This CNC will assist in insuring DDS compliance with OBRA (Omnibus Budget Reconciliation Act, also known as the Nursing Home Reform Act of 1987) regulations and CMS (Centers for Medicare and Medicaid Services) oversight. This may require making recommendations regarding standards of care for state and private facilities. The CNC will assess safety and quality of care being provided and assist in identifying alternative placements to decrease the number of DDS consumers receiving LTC in skilled nursing facilities. Maintains accurate written and/or electronic data and reports. Participates in the Regional On-Call system. Duties may include temporary assignment to Public Programs. In the public program setting the CNC conducts nursing assessments; develops and implements nursing and/or health care plans; provides supervision of staff and monitors nursing services; provides admission and discharge nursing assessments including plans for continuing care; assures nursing care programs are carried out thoroughly and on schedule; investigates problems which have been referred by staff, other team members and department; reviews diets and nutritional needs of clients; maintains records of drugs used, stored and secured; provides for nursing services to comply with ICF and CLA regulations; provides nursing input to interdisciplinary health care plans; will act as important member of the Team to provide medical information and attend meetings and make reports on health status. Performs other duties as required.

General Experience: Three (3) years of professional nursing experience.

Special Experience:

One (1) year of the General Experience must have been at the level of Head Nurse working with the type of clients indicated by the parenthetical title.

Department of Developmental Services (General): One (1) year of the General Experience must have been providing consultation and evaluating the assessment of nursing services provided to individuals with intellectual disabilities.

Substitutions Allowed:

1. A Bachelor's degree in nursing may be substituted for one (1) year of the General Experience.
2. A Master's degree in nursing may be substituted for one (1) additional year of the General Experience.

Special Requirements: Incumbents in this class must possess a current license as a Registered Nurse in CT. BLS and current driver's license. Must possess good writing and communication skills. Computer proficient. Prefer one (1) year of the General Experience to include working with individuals with developmental disabilities.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Procedure for Current DDS Employees who are Lateral Transfer Candidates and Applicants for Promotion within the DSW Classification Series:

Interested and qualified candidates who meet the above requirements should submit a fully completed DDS Application for Lateral Transfer/Promotion and copies of their last two performance appraisals.

Application Procedure for All Other Applicants:

Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at www.das.state.ct.us/exam. Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

All application materials must be received by 11:59 p.m. on the closing date indicated above.

Send application materials to:

**Department of Developmental Services — North Region
155 Founders Plaza, 255 Pitkin Street
East Hartford, CT 06108
Attn: Kristina Worley**

Email: kristina.worley@ct.gov Phone: 860-263-2560 Fax: 860-622-4965

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.